



**CARIBBEAN AMERICAN HERITAGE
AND CULTURAL FOUNDATION OF NEW JERSEY, INC.**

Phone: 973.996-8007 | Fax: 973.275.3925

CAHCF2012@gmail.com | [Twitter: @CAHCFNJ](https://twitter.com/CAHCFNJ) | [Instagram: CARIBBEANHERITAGENJ](https://www.instagram.com/CARIBBEANHERITAGENJ)

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CariFest 2019 Vendor Application

Leading the planning and coordination of the statewide and local Caribbean American Heritage Month and other Heritage and Cultural programs in New Jersey to ensure the maximum success!

A Nation of Many, the Direction of One!



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Who We Are

Caribbean American Heritage & Cultural Association of New Jersey (CAHCF-NJ) was created to serve as the central and statewide organization to promote, enhance and celebrate Caribbean heritage and culture by organizing and mobilizing Caribbean American people, organizations and businesses in New Jersey.

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Vendor Application

The Caribbean American Heritage and Cultural Foundation of New Jersey, Inc. (CAHCF-NJ) is proud to present this vendor application for the upcoming CariFest 2019. As a Not for Profit Tax exempt organization and leading organization within Caribbean Community in the state of New Jersey, CAHCF-NJ is excited about preserving the culture, tradition and values of the Caribbean people, while promoting and contributing to community and economic development throughout the state of New Jersey.

Carnival, historically, is widely known as a staple of unity, pageantry and beauty and as its Caribbean American population continue to increase, so does its purchasing power and influence in the marketplace. With over 1,500,000 residences in the Tri State Area, Irvington, New Jersey is a popular destination of Caribbean people. The vastly accelerating numbers continue to grow as people of Caribbean descent pursuing home ownership, entrepreneurial opportunities entertainment. CariFest 2019 will serve as a common thread that allows the Caribbean American community to unite, embrace and share their rich culture and heritage to those of varying ethnic backgrounds.

This is the third year that CAHCF-NJ will host an event of this magnitude in Irvington, NJ and we anticipate thousands of spectators.

Although the event itself lasts for just one day, your involvement with the Caribbean American Heritage & Cultural Foundation of New Jersey, marketing activities can last for several months or even the entire year. This is a great opportunity for your company to create consumer awareness and to market its image and products to a highly receptive audience. We believe our unique relationship with the Caribbean American market and our ability to provide promotional opportunities during Caribbean American Heritage Month presents great value for your company.

Included are the categories of sponsorship offered for your consideration. Please let us know the level at which you would be interested at your earliest possible convenience in order for us to better assist you at maximizing and exposing your company and products to the public. There can be no doubt that our efforts would be a productive and mutually beneficial venture and we take this opportunity to thank you for your kind consideration.

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VENDORS APPLICATION

Event Date: Saturday, June 22nd 2019 – 1:00pm to 8:00pm

(Rain Date: June 29th)

Event Location: 1 Civic Square Irvington NJ 07111

Please provide the following information for the business or person applying for a booth:

Trade Name:		Licensee/Owner Name	
Mailing Address (Number & Street or Box):			
City:	State	Zip	
Phone:	Cell #	Email:	
Name of Person-In-Charge at the Event:			Phone #:

PLEASE SELECT YOUR VENDING CATEGORY:

<input type="checkbox"/> Food Vendor	<input type="checkbox"/> Craft Vendor
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Booth size: **10'x10'**

No refunds for booth fees if canceled on or after **June 8, 2018.**

Please check the category you plan to vend in. Only one category per booth. If you intend to vend more than one category please purchase two booths.

Upon receipt of your completed application and full payment, booths are then going to be assigned based on a “first come – first serve” basis. You will be notified by email upon booth assignment along with additional information including set up, tear down, and other information specific to CariFest 2019. Payments made by check and returned for insufficient funds will be assessed a \$45.00 fee and due immediately upon notification.

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Questions on vending please email: **Shelby Blair** at sblair@irvingtonnj.org
Please submit all paperwork and make money order or certified check payable to:
Caribbean American Heritage & Cultural Foundation of New Jersey

1 Civic Square, Room 102

Irvington, New Jersey 07111

Telephone: 973-996-8007 or 973-399-6656

- Basic Food booth rental is \$175.00**

- Basic Craft booth rental is \$75.00**

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Release of Liability, Waiver of All Possible Claims and Assumption of Risk

Do not sign this Release of Liability, Waiver of All Possible Claims and Assumption of Risk.

Hereinafter referred to as the "Release and Waiver," before you read it. By signing this Release and Waiver you are agreeing not to sue the Caribbean American Heritage & Cultural Foundation of New Jersey or any of their respective directors, officers, members, and agent. contractors, or other "released parties" as defined in this Release and Waiver, for any loss or damage you may suffer, whether personal injury, death or property damage, as a result of participating in any activity organized by the CAHCF-NJ or its members, even if they were negligent and their negligence resulted in injury to yourself or your property or in your death. By executing this Release of Liability, Waiver of All Possible Claims and Assumption of Risk form you are assuming both physical and legal risks. You are advised to seek independent legal advice to completely understand the implications of this Release and Waiver.

I, _____, hereby acknowledge that I have voluntarily decided to engage vending ("CariFest 2019") sponsored by the Caribbean American Heritage & Cultural Foundation of New Jersey.

In consideration of being allowed to engage in the Event, I hereby fully and forever **RELEASE, DISCHARGE, WAIVE AND COVENANT NOT TO SUE CAHCF-NJ**, any successor, and any and all of their respective past or present officers, directors, members, employees, agents, partners, insurers, attorneys, sponsors, exhibitors, trustees, administrators and fiduciaries (collectively, the "Released Parties"), for any and all claims, demands, injuries, damages, lawsuits, rights of action or causes of action, present or arising in the future, whether the same be known or unknown, anticipated or unanticipated, due to, arising from or in any way related to injuries to the person or property of myself arising out of or in connection with my participation in the Event. I understand that this Release and Waiver includes without limitation any claims I may have as a result of the negligence of the Released Parties in connection with my use of for vending activities. I hereby hold the Released Parties harmless from all claims which may be brought against it by me or by anyone on my behalf for any such injuries or claims aforesaid.

I understand that I bear the sole risk of injury to myself resulting from my participation in the Event. . I am signing this Release and Waiver knowingly and voluntarily with the understanding that I am releasing the Released Parties from any liability arising from my participation in the Event. I acknowledge having read this entire Release and Waiver prior to signing it.

I have full knowledge of the nature and extent of the risks involved in the Event. I am voluntarily assuming the risks involved and in so doing I fully understand that I will be solely responsible for any loss or damage I sustain, including loss or damage caused by injury to my person or property or by my death howsoever caused and notwithstanding that same may have been caused or contributed to by the negligence of the Released Parties.

Participants Signature _____

Date _____

Keep for Your Records

Note: Terms and conditions are subject to change without notice and CAHCF-NJ reserves the rights to such change.

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Tent Information: *You must provide your own tent (Must meet fire code) and tables.*

CONFIRMATIONS AND CHECK-IN INSTRUCTIONS

Confirmations and Checking in Instructions will be available at our office on **June 18, 2019**. Do not fax in your application. Only applications with payments will be accepted for approval. Check-in at “CariFest 2019” is 11:00 a.m. to 12:00 p.m. (Instructions to follow).

CHECK-OUT INSTRUCTIONS

You are responsible for all trash collection and clean-up. The premises owner has trusted upon us to be responsible and deliver the location in the manner in which it was given.

Any vendor failing to completely clean up their booth areas will be required to pay a non-refundable cleanup fee of **\$55** and risk not being accepted for participation at the following year’s Festival.

RAIN DATES AND VENDOR FEES

Saturday June 29th, 2019 is the set rain date for “CariFest 2019” Vendor fees are non-refundable should the festival be canceled or shortened due to inclement weather. Vendor Fees will not be refunded if you decide to cancel or not show up.

FOOD & ALCOHOL

You Are Not Permitted To Sell Alcoholic Beverages!

Vendors pre-registering for food sales may sell or otherwise distribute food, food products, baked goods or beverages. Food vendors must comply with Health Department food handling requirements. You must provide the Festival Committee with a copy of your Liability Insurance naming us, the Caribbean American Heritage & Cultural Foundation of New Jersey, as an additional insured for the date of the event!

Food vendors are only permitted to sell products that are ethnic to the Caribbean community. You must let us know what you intend to sell and we can get back to you whether it is a permitted food item. You must be registered as a food vendor to sell water, tea, soda, juice, cookies, coffee, cakes, sandwiches, salads, platters and any item considered food.

As the organizing committee, we reserve the right to remove anyone from the festival that is not conforming to our reasonable restrictions. We reserve the right to prohibit the display of any signs, articles or products that in our sole opinion are not in keeping with the nature of the CariFest 2019.

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WHAT'S INCLUDED AND WHAT'S NOT

We ask you to read this information and the application carefully.

No application is “received” unless it is accompanied by payment. Do not fax in an application.

Deadlines are posted to submit your applications. There are no exceptions. It is not fair to those who apply early to offer the same price to those who wait to see what the weather forecast will be.

The event will begin at 1:00 PM- Until 8:00 PM. There will be plenty of entertainment on the main stage and food tent areas.

All vendors and organizations are going to be given an assigned space – assigned by the festival committee. Early applications will be given preference on location, although no location is really bad.

If you register for a space, you will be assigned a 10x10’ location. You will be confined to that space and will not be permitted to spread out. If you need an additional space, it must be purchased.

We do not supply electricity.

FOR MORE INFORMATION, CONTACT US AT 973- 996-8007 VIA EMAIL AT:
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